



Kansas Statewide Homeless Coalition

KS-507 BOS COC Annual NOFO HUD CoC Award Competition Policies and Procedures

Approved Performance & Compliance Committee: 7.7.2022	Approved Steering Committee: 7.21.2022
Revised Performance & Compliance Committee:	Revised Steering Committee:

Purpose of the Manual

This document describes the processes and protocol for the annual Continuum of Care (CoC) Competition, including:

- Overview of the HUD CoC Competition
- Identification and overview of the role of the local CoC Collaborative Applicant
- Publicizing the HUD-issued CoC Program Competition notice of funding availability (NOFO)
- Establishing and publicizing the local:
 - timeline and submission process
 - priorities; and
- CoC policies.

This document is reviewed annually, with updates made as necessary.

HUD’s Continuum of Care Program Competition

The US Department of Housing and Urban Development (HUD) makes available federal resources for homeless housing and services to communities around the nation through the Continuum of Care Program (CoC) grant competition. The Notice of Funding Opportunity (NOFO) may be issued annually or as proscribed by HUD. CoC’s – planning bodies that coordinate housing and services funding for homeless families and individuals in a particular geographic region – access these funds by completing and submitting a collaborative application on behalf of the local homeless service provider agencies, as well as individual project applications submitted through a local competition process.

Through the NOFO process, HUD publishes federal priorities, eligible types of project submissions, and amounts of funding available. The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness, including providing funding for efforts by nonprofit providers, States, and/or local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth. The NOFO determines the framework for the CoC to follow for the local competition and allows for the CoC to determine local deadlines, local priorities, and ultimately provide a slate of projects to be recommended for



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funding, ranked in order of priority.

Project types eligible for funding through the HUD CoC NOFO include:

1. Permanent Supportive Housing (new, renewal, expansion)
2. Rapid Re-Housing (new, renewal, expansion)
3. Joint PH: Transitional Housing and Rapid Re-Housing (new, renewal, expansion)
4. Transitional Housing (renewal, expansion)
5. Homeless Management Information System (limited to HMIS Lead only)
6. Coordinated Entry System (limited to CES Lead only)
7. Planning (limited to Collaborative Applicant only)
8. Supportive Services Only – Coordinated Entry (new, renewal, expansion)

Additional information on the HUD CoC Program and the annual competition for funding may be accessed at www.hudechange.info.

Local Continuum of Care

The Kansas Statewide Homeless Coalition (KSHC) is the Collaborative Applicant representing and acting on behalf of KS-507 Kansas Balance of State Continuum of Care (Ks BoS CoC) providing collaborative planning around homeless services. Counties included in the KS-507 CoC service area includes 101 of the 105 counties in the state of Kansas excluding Johnson, Sedgwick Shawnee, and Wyandotte Counties. Any agency located in the CoC service area interested in applying for these funds must participate in local homeless planning efforts and the KS BoS CoC competition for funding.

In partnership with KSHC agency staff are primarily responsible for the preparation of the CoC Consolidated Application. The Steering Committee reviews and approves any revisions to the annual competition overview, new or amended NOFO policies, and a local competition timeline and priorities. All CoC standing committees and workgroups assist Collaborative Applicant staff in writing the Consolidated Application. KSHC staff conduct a technical review of all HUD CoC Program applications submitted for consideration through the local competition. A non- conflicted, unbiased sub-committee of community volunteers comprises the Rank and Review Panel, which objectively ranks and scores the final project applications, presenting the priority ranked slate of applications recommended for funding to the Steering Committee for final approval prior to submission to HUD.

Local Timeline and Process

Upon publication by HUD, the annual Notice of Funding Opportunity (NOFO) is posted to the KSHC website (www.kshomeless.com) and is emailed to all current members of the Ks BoS CoC.



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Upon publication of the NOFO, KSHC agency staff will finalize the yearlong NOFO timeline and publish the timeline for public viewing for the local competition. The timeline will be posted to the KSHC website and emailed to all current members of Ks BoS CoC. The timeline will include all local and HUD-mandated competition deadlines, including any mandatory and/or optional training dates.

Local Priorities

Utilizing current local data, including from the Homeless Management Information System (HMIS), HUD System Performance Measures (SPM), needs and/or gaps analyses, community surveys, or other tools, the Steering Committee may establish local priorities for the annual competition, to define the need for specific types of programs or sub-populations served within the CoC competition. Such priorities, if established, will be identified, and made public during mandatory applicant training sessions and posted to the CoC's website.

CoC Policies and Procedures

All applicants must adhere to the CoC's established policies and associated procedures, which are reviewed annually and revised as needed. Policies regarding competition priorities, adherence to Housing First, reallocation, rank and review, and the appeals process are reviewed annually, with revision made as needed. If any policy changes, adherence to the prior and revised policy, within their respective timeframes, is required for the NOFO competition. Policies are posted at www.kshomeless.com and include but are not limited to:

NOFO-Related Policies:

- Participation Requirements for Eligible Applicants
- Prioritization Policy and Procedures
- Reallocation and Appeals Policies and Procedures
- Rank and Review Policy and Procedures
- CoC Eligibility Requirements
- Year-long NOFO Timeline
- HUD Regulations

Program-Related Policies:

- Written Standards
- CES Policies and Procedures
- HMIS Policies and Procedures
- HUD's Housing First Self-Assessment
- Conflict of Interest