

KANSAS STATEWIDE HOMELESS COALITION CONFLICT OF INTEREST

Policy and Pledge for Employees and Board Members

Conflict of Interest

Pursuant to §578.95 of the CoC Program Interim Rule, funded agencies of the Kansas Balance of State Continuum of Care (KSBoSCoC) must sign a conflict-of-interest statement. This form serves as that statement. The conflict-of-interest statement must affirm that Kansas Statewide Homeless Coalition (KSHC), as a funded agency of the KS BoSCoC, board members and employees, will not participate in, or influence, discussions or resulting decisions concerning the award of a grant or other financial benefits that will benefit the employee, board member or any organization that the board member or employee represents.

Conflict of Interest & Recusal

It is the policy of the KSHC that a conflict, or the appearance of a conflict, between employees, board members or any organization that the board members or employees represents which are receiving awards of grants or benefitting from other business items, shall in all cases be avoided. No employee or board member shall influence make recommendations on funding decisions concerning the award of a grant or other financial issues that:

- Directly benefit them as an individual, or an immediate family member.
- Directly benefit any organization in which they have a direct financial interest.
- Directly benefit any organization with which they are affiliated in an official capacity; or
- Directly benefit any organization from which they derive financial benefit, exclusive of stipends.

To that end, employees and board members will disclose potential conflicts of interest that they may have regarding any matters that come before the Kansas Balance of State CoC or KSHC.

Procedure

Annual disclosures: All employees and board members will make a full, written disclosure of interests, relationships, and investments that could potentially result in a conflict of interest. This written disclosure will be kept on file and be updated annually. If it is not entirely clear whether a conflict of interest exists, the employee and board member must disclose the circumstances to the executive director to determine whether one exists.

Meeting discussions: A member who knows he or she has a conflict of interest must not participate in the discussion except to share essential facts and to respond to questions. The person must not attempt to influence the action, either at or outside the meeting.

I have read, understand, and agree to abide by the Conflict-of-Interest Policy of the KS BoS CoC and KSHC. Listed below on this document I have disclosed any potential conflicts of interest that may exist at the date of signing. I further agree to disclose any potential conflicts should they arise.

Please list any potential conflicts of interest that may exist at the date of signing this document.

Name

First Name

Last Name

Email

example@example.com