



## KANSAS STATEWIDE HOMELESS COALITION

**Kansas Balance of State Continuum of Care  
Notice of Funding Availability (NOFA) Committee  
August 18, 2010  
1:00pm-3:00pm  
Topeka, Kansas**

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### Agenda

#### Welcome and Introductions

1. BoS CoC Project Status Update
  - a. Brief review of project status report
2. 2010 New Project Amount Change
  - a. \$409,693 is New Project Amount
  - b. \$328,805 is Permanent Housing Bonus Amount
  - c. Total of \$738,498 available for new projects
3. 2010 BoS CoC Letters of Intent
  - a. Brief review of project renewal list
  - b. Brief review of new applicant project list and letters of intent
  - c. Group discussion and recommendations for new applications by Stakeholders
  - d. Recommendations by Stakeholders for new applications to be presented to KSHC Board and Applicants for revisions and final decision
4. Discussion on meeting schedule for future NOFA meetings once HUD releases 2010 application
5. Group Review of 2009 Exhibit 1 and Completion of Exhibit 1 Worksheet
  - a. Update on previously assigned sections of Exhibit 1
  - b. Update on sections of Exhibit 1 by group in preparation of NOFA release
  - c. Assignment of follow-up activities if needed

#### Closing

1. Questions and Answers
2. Review of Next Steps
3. Announcements
4. Next BoS NOFA Committee meeting \_\_\_\_\_

## Balance of State NOFA Committee Meeting July 21, 2010 Minutes

### PURPOSE OF THE MEETING

Preparation for 2010 Continuum of Care funding application

### ATTENDANCE ROSTER

In Topeka: Diane Etzel-Wise, James Chiselom, Christy McMurphy, Margene Swarts, Joyce Schau, Mandy Chapman-Semple, Luella Sanders, LaTonia Wright, Jay Preston, Donna Dedonder, and Simon Messmer

On Conference Call: Becky Upshaw and Shara Gonzales

Agenda Item and Item Leaders	Discussion / Action	Follow-Up Actions
Introductions/Welcome/Objectives – LaTonia, Luella, Mandy	All individuals present and on the conference phone introduced themselves (see list of attendees above)	Update if needed
BoS Project Status	22 projects funded 17 implemented 3 never implemented 1-about to be implemented 1- not heard from of 18 : 8=TH , 6=SH, 2=S+C, 1= HMIS	L aTonia will forward project spreadsheet to all BOS Stakeholders
Annual Progress Reports	Need 17 APR's, collected 9 to date. Some in process, LaTonia requested their copy ASAP.	L aTonia will pull applicable 2009 APR's if those are the most recent and continue calling for the missing agencies' most recent APR's
HMIS Section-James C	Announced that the final draft of the policy and procedure handbook for the Data Quality Assurance Plan is posted on the KSHC website for public comment by August 2, 2010	Encourage all stakeholders to review and provide feedback by August 2, 2010
CoC Overall Performance Data- LaTonia	Reviewed 2008 Exhibit 1 ranking results and spreadsheet of projects (see attached documents). CoC was weak in data collection and overall CoC performance. L aTonia reviewed spreadsheet of projects and	

Agenda Item and Item Leaders	Discussion / Action	Follow-Up Actions
	outcome results for current APR info collected to date. Discussion ensued re: which agencies' data are included in Exhibit 1	
Roles & Responsibilities of KSHC to support the KS Balance of State	Reviewed attached handouts: KSHC Roles and Responsibilities to Support the Balance of State Continuum of Care, Roles and Responsibilities of a BoS CoC	Review monitoring worksheet on HUD website and forward questions to LaTonia for assistance. Mandy suggested a meeting for projects to review each other's data and grant status
Letters of Intent	E-mail delivered to all BoS Stakeholders re: letter of intent (see attached). Discussion re: quick turn around. Suggestion to visit site that is applying. Concerns about pre-screening impressions / decisions	Change letter of intent deadline to July 30, 2010. Look at revising letter of intent format for next year that would be more instructive? Send out scoring sheet in advance
Exhibit 1 progress	Mandy concerned about lack of progress on Exhibit 1 writing. Margene pointed out the progress that she perceived in the Exhibit 1 process. Jay wanted more knowledge on the relationships within the BoS	Diane will work with the KSHC IT consultant to place regional map(s) with info and regional contact names on website. LaTonia is holding a monthly regional coordinator conference call on July 28. She will request that they assist gather data for Exhibit 1 in their regions
Schedule next BoS NOFA Meeting	DEW scheduled SRS Learning Center conference room for August 18, 2010 from 1-3 or 4	Post to website, announce to BoS Stakeholders via e-mail and website
Adjourned	3:15 pm	

Recorded by Diane Etzel-Wise, KSHC Executive Director

### Balance of State CoC Project Status Form

Grantee	Project Name	Year of Initial BoS Application	New or Existing Project	Project Type	Estimated Operating Start Date	APR Due Date	Current Status	# of Beds	Region
1. Class LTD Debbie Jones	Permanent Housing for Homeless Persons with Disabilities	2004	Existing	PH(DD)			active	6	southeast
2. Kansas Housing Resources Corporation James Chiselom	Supported Housing Program-HMIS	2004	New	HMIS			active	N/A	statewide
3. New Beginnings Shara Gonzalas	Meadowlark Commons Transitional Housing	2004	New	TH			active	36	south central
4. My Father's House Community Services Jay Preston	My Father's House Community Services	2004	New	TH			active	30	east central
5. Salina Housing Authority Larry Prankatz	Salina Area Homeless Housing Initiative	2005	New	S+C			active		north central
6. Cowley County Safe Homes, Inc. Donnie Grose	Safe Homes, Inc. Transitional Housing Continuum of Care Homeless Assistance	2005	New	TH (DV) only			active	28	south central
7. Plumb Place Jill Wheeler	Transitional Housing with Supportive Services	2005	New	TH single women only			active	17	east central
8. Area Mental Health Ric Dalke	Area Mental Health Center Supportive Housing Program	2006	New	TH (SPMI)	X	X	Not Implem.	24	southwest
9. Faith House, Inc. Linda Stange	Faith House Transitional Living	2006	New	TH	X	X	Not Implem.	6	southeast
10. Mental Health Association of the Heartland Simon Messmer	Marion Apartments	2006	Existing	PH (SPMI)			active	10	northeast
11. City of Leavenworth Jane Turner	Wadsworth	2006	New	S+C			active	20	northeast
12. South Central Mental Health Counseling Dan Rice	Butler County Transitional Housing Project	2006	New	TH (SPMI)	X	X	Not Implem.	5	south central
13. Marshall County Community Resource April Todd	PATHway House Program	2006	New	TH			active	8	northeast
14. Hutchinson Housing Authority Diane Hart	Hutchinson Hope Project	2006	New	S+C	X	X	Not Implem.	19	south central
15. Manhattan Emergency Shelter Mandy Chapman-Semple	Housing Opportunities for the Mentally Ill	2007	New	PH			active	12	northeast
16. Manhattan Emergency Shelter Mandy Chapman-Semple	Transition in Place (TIPP) Program	2007	New	TH			active	32	northeast
17. Mental Health Association of the Heartland Simon Messmer	Blaylock Residences	2007	New	PH			active	11	northeast

