



2010 Letters of Intent Threshold Score Sheet

Project Name _____
 Reviewer Name _____

Criteria	Scale	
1. Participation in CoC Planning Process	(Maximum of 20 points)	
Has the project applicant participated in the CoC planning process and has the applicant or applicant's project sponsor provided information for Exhibit 1?	20	<ul style="list-style-type: none"> Has regular attendance at local, regional or state meetings. Provides information for Exhibit 1.
	15	<ul style="list-style-type: none"> Occasional attendance at meetings and some information for Exhibit 1.
	10	<ul style="list-style-type: none"> Occasional attendance at meetings; provides no information for Exhibit 1.
	5	<ul style="list-style-type: none"> Little participation but provides some information for Exhibit 1.
	0	<ul style="list-style-type: none"> No participation at meetings or information given for Exhibit 1.
2. Need/Gap in CoC	(Maximum 15 points)	
Does the applicant's proposed program fill a need/gap in the CoC?	15	<ul style="list-style-type: none"> Extremely Likely. Is proposed to serve a need/gap in BoS CoC.
	10	<ul style="list-style-type: none"> Very likely. Is proposed to address a critical need/gap, but other similar program (s) in CoC.
	5	<ul style="list-style-type: none"> Probably. Is proposed to serve a need/gap, but duplicates other program(s) in CoC.
	2	<ul style="list-style-type: none"> Not Likely. Has little emphasizes for high priority needs/gaps, not responsive to the CoC priorities or needs at this time.
	0	<ul style="list-style-type: none"> Not responsive at all to what the CoC has determined as its highest priorities at this time.
3. CoC Priority/Targeted Subpopulations	(Maximum 15 points)	
Is the applicant's proposed program targeted to serve a high priority area of the CoC and HUD? <i>(Homeless subpopulations as identified by HUD): chronically homeless, veterans, persons with serious mental illness, person with substance abuse issues, persons with HIV/AIDS, persons with co-occurring diagnoses which included multiple physical and/or mental disabilities, victims of domestic violence, unaccompanied youth and households with dependent children).</i>	15	<ul style="list-style-type: none"> Extremely Likely. It will focus <i>entirely</i> on serving a targeted subpopulation and fills a CoC critical gap in an effective way.
	10	<ul style="list-style-type: none"> Very likely. It will focus <i>largely</i> on serving a targeted subpopulation and will address a critical CoC gap in an effective way.
	5	<ul style="list-style-type: none"> Probably. It will focus in part on serving a targeted subpopulation and will address a critical CoC need in an effective way.
	2	<ul style="list-style-type: none"> Not Likely. It will not serve a targeted subpopulation. It is an OK program, but not responsive to the CoC's priorities or needs at this time.
	0	<ul style="list-style-type: none"> Not really responsive to what the CoC has determined as its highest priorities at this time.

4. Need/Gap in Region		(Maximum 15 points)
Does the proposed program fill an identified need/gap in its region?	15	<ul style="list-style-type: none"> Extremely Likely. Is proposed to serve a need/gap in its region.
	10	<ul style="list-style-type: none"> Very likely. Is proposed to address a critical need/gap, but other similar program (s) in region.
	5	<ul style="list-style-type: none"> Probably. Is proposed to serve a need, but duplicates other programs in region.
	2	<ul style="list-style-type: none"> Not Likely. Has little emphasizes for high priority needs/gaps, not responsive to the highest priorities or needs at this time in region.
	0	<ul style="list-style-type: none"> Not responsive at all to what the community/region has determined as its highest priorities at this time.
5. Proposed Budget		(Maximum 10 points)
Does the proposed project budget seem to be cost effective in the use of funds being requested?	10	<ul style="list-style-type: none"> Very cost effective. Clearly defines how funds will be expended which appear to be effective and efficient. The ratio of individuals and families served to the cost of project dollars is high.
	5	<ul style="list-style-type: none"> Not sure. Some of the costs proposed and value gained seem a little optimistic. May not be able to deliver, or may cost more than is suggested.
	0	<ul style="list-style-type: none"> The project doesn't clearly state how funds requested will be used effectively or efficiently.
6. Financial Capacity		(Maximum 10 points)
Has applicant had a satisfactory independent audit performed? What were the results? If applicable, has applicant demonstrated no delay in meeting program timelines, no unresolved HUD monitoring findings, has spent money in a timely fashion and does not or has not returned money to HUD?	10	<ul style="list-style-type: none"> Clean independent audit & HUD audit, no delay in implementing project (unless beyond the control of the agency), expends HUD funds in timely manner.
	5	<ul style="list-style-type: none"> Independent or HUD audit with resolved concerns and findings, some delay in program implementation, HUD fund expenditures slowly.
	0	<ul style="list-style-type: none"> Poor independent or HUD audit, limited other resources and funding, HUD funds expended too fast, or left over.
7. APR Performance		(Maximum 10 points)
If applicable, has applicant submitted APR for current CoC projects? Are clients being assisted to move to or maintain permanent housing, increase skills/income, increase self-determination, obtain mainstream services at an acceptable level?	10	<ul style="list-style-type: none"> Yes, has excellent outcome data for those served.
	5	<ul style="list-style-type: none"> Yes/is not applicable to applicant, outcome data is acceptable with appropriate justification and plans for improvement for upcoming year.
	2	<ul style="list-style-type: none"> Yes, but outcome data is not acceptable with no appropriate justification or plan for improvement.
	0	<ul style="list-style-type: none"> No APR has been submitted.
8. HMIS Participation		(Maximum 20 points)
Has the project been participating in HMIS? New Applicant: Has the applicant agency been participating in HMIS for other programs?	20	<ul style="list-style-type: none"> Applicant has been actively and correctly entering data in HMIS. APRs are generated with HMIS and 100% bed coverage was achieved for January 28, 2009.
	15	<ul style="list-style-type: none"> Applicant has been entering data, but did not have bed coverage for January 28, 2009.
	10	<ul style="list-style-type: none"> Application began consistently entering data during 2009.
	5	<ul style="list-style-type: none"> Participates In HMIS, but does not enter data consistently or has agreed to participate if funds are awarded.
	0	<ul style="list-style-type: none"> No participation in HMIS

9. Bonus Points: Permanent Housing Project Serving Exclusively Chronic Homeless	(Maximum 10 points)	
Will the proposed program serve chronically homeless individuals?	10 5 0	Yes - exclusively Yes – some No
10. Bonus Points: Emphasis on Housing Activities	(Maximum 15 points)	
What is the percent of funding request for housing activities?	15 10 5 0	80 - 100% 70 – 79% 60 – 69% < 60%
Total Points Calculation	TOTAL POINTS OUT OF 150: _____	
RANKING CHART ??????	150 -140 = approval by committee to proceed with application 140 -130 = approval by committee to proceed with minor revisions 130 -120 = approval by committee to proceed with multiple revisions 120 > = disapproval by committee to proceed with application	
RANK		
RECOMMENDATIONS		