

Kansas Statewide Homeless Coalition Board of Director's Quarterly Meeting Minutes for June 7, 2006

BOD Members Present:

Randy Crandall, Kim Pentico, Shara Gonzales, Doug Wallace, Luella Sanders, Beth Oaks

Others Present

Lisa Davis KSHC Coordinator

Introductions and Updates from Members

Beth Oaks reported that Sedgwick/Wichita CoC was submitted under pro rata, but they did submit a Samaritan Initiative bonus application. Shara raised questions about re-entry from prison and HUD's discharge policy and if the DOC is creating any housing. Luella announced that ComCare has hired 36 staff for mental health court. JoAnn introduced herself as a new board member. She is the coordinator for "In Our OWN Voice" video and also works with NAMI to answer the help line. JoAnn announced that the NAMI conference is September the 29th and 30th.

Review of last Quarter's minutes

The minutes of last quarter, January 25, 2006 were amended to fix two typographical errors and to change the names of two committees. Motion to accept the minutes as amended was made by Beth, and seconded by Kim. Motion passed unanimously.

Treasurer's Report

Beth presented a statement of revenues and expenses to members. KSHC has received \$10,000 from KHRC for last year's summit and that KSHC has \$34, 73.66 in unrestricted funds. Beth motioned to temporarily restrict \$10,000 for the 2006 Summit. Kim seconded and motion passed unanimously. The statement does not include the Supported Housing Fund program monies and does not track each grant award. Beth motioned to accept modified financial statement, Doug seconded and passed unanimously. The suggestion was made to empower a finance committee. Beth James, Luella and Randy volunteered. JoAnn motioned to empower the committee, Shara seconded and motion passed unanimously. Beth will chair.

Report from Subcommittees

Director's Nominating Committee (Kim) – No report.

Balance of State CoC Committee (Lisa)

- Review of the BoS CoC process for this year's HUD application process
- Role of Regional Coordinators
- Role of Ranking Committee
- Time table and required submission

Hiring and conflict of interest (Rebecca, Shara) Shara, Lisa and Rebecca met by phone. Shara has suggested that the conflict of interest policy include language from HUD's technical submission process and the BoS CoC ranking process and to follow the same format that the Financial Policies are in. Randy suggested Lisa draft a conflict of interest policy incorporating the above.

Finance Policy and Procedure (James, Beth, and Lisa) This committee has not met, but financial policies and procedures will be discussed in the newly empowered finance committee. Beth suggested we discuss cash vs. accrual basis of accounting and internal controls/who does what.

HMIS (Helen, Doug, Randy, Lisa) Met by phone once. Discussed concerns that facilitating HMIS may take up too much time for the coordinator and needs to be monitored. Beth discussed Wichita's efforts to get users to participate.

Summit Committee (Luella, Randy) the summit will be at the Central Christian Church. On October 26, it will start at 8:30 and run 4:30 with a reception at 5 PM at His Helping Hands, a program run by the church. On the next day, it will start at 8:30 and go till 1 PM. The church has all the AV equipment to meet our needs. The committee will meet with them June 8th to discuss costs. A call for proposals for booths and sessions will be sent out soon. Sheila Crowley, the president of the National Low-Income Housing Coalition has offered to be the keynote speaker at no cost. The second keynote will be someone who has experienced homelessness. There will be 25 breakout sessions. The Chamber of Commerce will do bids for hotels and churches have organized vans to transport participants. United Way will provide volunteers to handle registration at the summit.

Public Awareness/Advocacy Committee (Helen and Rebecca) No report

Strategic Planning Committee (Randy, Christy, Lisa, Luella, Beth) Maaskelah Thomas is on extended leave. Barry Carroll will be working with us. He has asked that organizational assessments be completed.

New Business and Updates

Website eTapestry has created a template and is waiting for KSH to sign off on it. Lisa discussed issue of having members. Beth discussed issues with safety, membership fees. Doug motioned that a technology committee be created, Beth seconded and motion passed unanimously. Kim felt that the membership issue should be taken by the nominating committee and Doug volunteered to be a part of that. Lisa will send example of other state coalition's membership policies.

Update for the Supported Housing Funds- SRS FY ends June 30th, start-up of 07 funds. SHF requests are faxed to the CRC fax at \$.10 a page also the office phone is not routinely answered. The decision was made to purchase an answering machine and splitter so we could use the fax machine we have had donated.

Up date on KHRC grant application KHRC has told us that we have to apply through the CSBG discretionary funds competitive process and that Amy Apitz will be over programmatic issues and Jennifer will be over funding issues. The proposal was submitted and we will here about awards the end of June.

Up date on Kellogg grant application KSHC was not awarded funding. No homeless agencies were successful. There were over 400 proposals for 25 grants.

2006 Meeting Dates- Members agreed to change the quarterly BOD meetings in 2006 to the fourth Wednesday of the month from 12-3:30 PM. The next meeting date for 2006 is in October following the Summit.

Lisa Davis
Recorder

Randy Crandall, Chair
KSHC